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<b>Transportation - Eligibility</b>	Date May 26, 2006	Revised June 17, 2010 September, 2023 December, 2024

<b>Policy</b>	<p>The Sudbury Student Services Consortium is committed to ensuring safe and efficient transportation for students from Junior Kindergarten to Grade 12 through standardized operational procedures.</p>
<b>Operational Procedure</b>	<p>While parents and guardians are responsible for transporting their children to and from school, the Education Act allows school boards to provide transportation for students enrolled in their designated schools.</p> <p><b>1. Eligibility Criteria</b></p> <p><b>A. By Student's Transportation Address</b></p> <p>Transportation is provided to a student's legal and permanent residence within their school catchment area.</p> <p>Students may be picked up or dropped off at alternate locations if the following conditions are met:</p> <ul style="list-style-type: none"><li>a) The locations are within the school catchment or program area.</li><li>b) The request is submitted by the parent or guardian and approved by the Sudbury Student Services Consortium;</li><li>c) The approved pick-up or drop-off locations remain consistent each week;</li><li>d) The alternate location does not extend existing routes;</li><li>e) <b>The student utilizes the school bus at least once weekly for all designated addresses and;</b></li><li>f) The student has a maximum of two transportation addresses in the morning and a maximum of two transportation addresses in the afternoon (including dual custody arrangements).</li></ul>

## **B. By Walking Distances**

Distances are measured using the shortest walking route along the road or walkway from home property to school property. The Sudbury Student Services Consortium, using transportation software with the appropriate municipal map, will make all measurements for transportation purposes.

### **Elementary Schools:**

Transportation will be provided for:

#### **Junior and Senior Kindergarten students \***

**Grades 1 to 3 students \*** who live beyond a distance of **1.0 km** from their school of attendance.

**Grades 4 to 8 students \*** who live beyond a distance of **1.6 km** from their school of attendance.

\*Students will be required to walk to and from regular school bus stops.

### **Secondary Schools:**

Transportation will be provided for:

Students enrolled in a **secondary school** that live beyond the distance of **2.5 km** from their school of attendance.

## **C. By Program**

Students who qualify to attend programs outside their home school catchment area, such as Magnet, French Immersion or other programs are eligible for transportation if they meet the walking distance criteria.

### **Mid-Year Program Changes:**

If a student switches from a program outside their home school catchment to a program available at their home school before January, transportation to the previous school will end immediately.

If the change occurs after January, the student may continue to receive transportation to their current school, even if it is now outside their

	<p>catchment area. However, this is only possible to complete the school year and only if there is space available on a bus serving that school.</p> <p>Graduating Students:</p> <p>Students in Grade 8 or Grade 12 who transfer to a program available at their home school may continue receiving transportation to their current school, even if it is now outside their catchment area to complete the school year, provided space is available on a bus serving that school.</p> <p><b>D. By Hazard</b></p> <p>Special transportation may be arranged for students when traffic or other hazards pose a significant safety concern. Hazards must be assessed and confirmed by the Sudbury Student Services Consortium to ensure fairness and consistency.</p> <p><b>Communication</b></p> <ol style="list-style-type: none"><li>1. Eligibility Determination<ul style="list-style-type: none"><li>• Schools have access to SSSC’s transportation software to check eligibility.</li><li>• The Sudbury Student Services Consortium verifies all transportation requests and informs parents/guardians of eligibility.</li></ul></li><li>2. Annual Notifications<ul style="list-style-type: none"><li>• Parents will be notified in writing if a student’s eligibility changes for the next school year (e.g., due to grade progression).</li></ul></li><li>3. New Registrations<ul style="list-style-type: none"><li>• Transportation information packages will be emailed or mailed to families of new Junior Kindergarten students.</li></ul></li></ol>
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